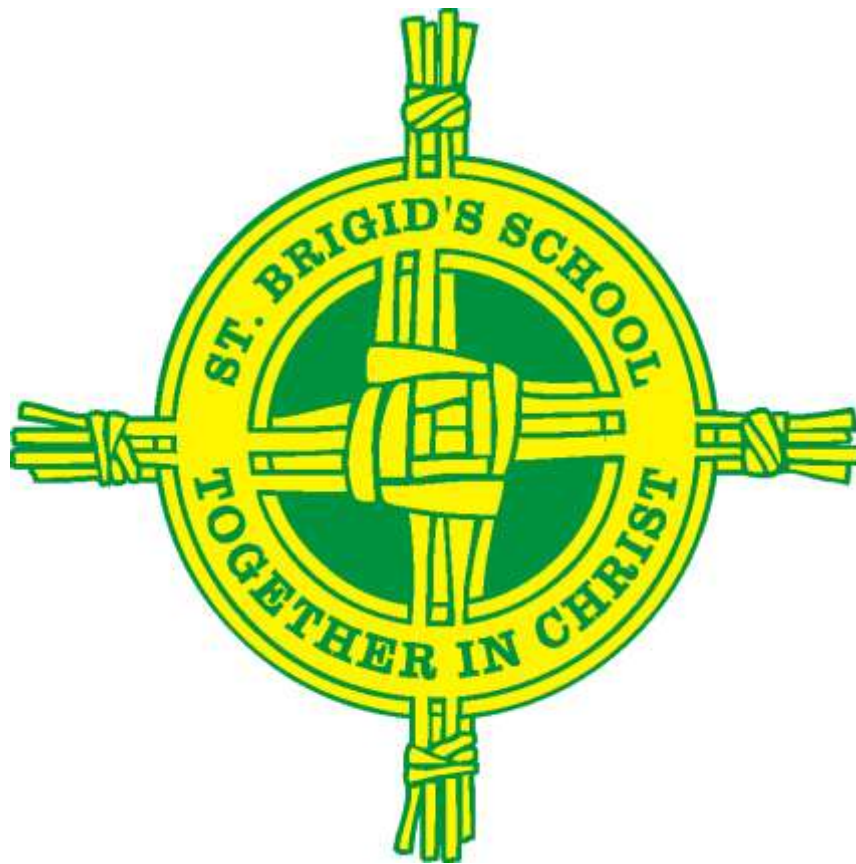


St Brigid's School K-6 Family Handbook 2018



Inspired by Jesus, we walk together with our families to nurture faith filled, engaged and successful learners.

Contents

	PRINCIPALS WELCOME	3
	1 STUDENT HEALTH & WELLBEING	3
1.1	HEALTHY EATING	3
1.2	CANTEEN	3
1.3	UNIFORM	4
1.4	COUNSELLOR/CHAPLAIN:	4
1.5	SCHOOL SAFETY	4
1.6	STUDENT SAFETY	4
1.7	ABSENCES:	4
	1.7.1 Communicable Diseases and Health Exclusion Periods	4
	1.7.2 Students Injured or Sick at School	5
	1.7.3 Students Leaving School Throughout the Day	5
1.8	MEDICATION	5
1.9	HEAD LICE AND NITS	5
	2 STUDENT LEARNING	5
2.1	LIBRARY	5
2.2	BUDDY CLASSES	5
2.3	WASTE WISE SCHOOL:	5
2.4	SPEECH INTERVENTION (K-2):	6
2.5	LEARNING EXTENSION (3-6)	6
2.6	STUDENT LEADERSHIP:	6
2.7	HOMEWORK (Yr 1-6):	6
2.8	EXCURSIONS & CAMPS	7
2.9	SCHOOL CHOIR AND LEAD SINGERS	7
2.10	SPORTS FACTIONS	7
2.11	SPORT UNIFORM DAYS	7
2.12	PHYSICAL EDUCATION AND CARNIVALS	8
2.13	SWIMMING LESSONS	8
2.14	KINDERGARTEN & PRE-PRIMARY	8
	2.14.1 Kindergarten	8
	2.14.2 Pre-Primary	8
	2.14.3 Kindergarten and Pre-Primary	8
	3 PARENT INFORMATION	9
3.1	BELL TIMES	9
3.2	SMOKE FREE ZONE	9
3.3	DOG FREE ZONE	9
3.4	ASSEMBLIES	9
3.5	PARENT INVOLVEMENT	9
3.6	PARENT ENGAGEMENT AND COMMUNICATION	10
	3.6.1 Parent Information Evening	10
	3.6.2 School Community meeting	10
	3.6.3 BECOME INVOLVED	10
	3.6.4 Facebook	10
	3.6.5 Newsletters	10
	3.6.6 Website and Family Handbook	10
	3.6.7 SEQTA TEXT MESSAGING	10

3.6.8	Live School Calendar	10
3.6.9	CONNECTED	10
3.7	ASSEMBLIES	11
3.8	FAMILY HOLIDAYS	11
3.9	STUDENT PROGRESS	11
3.9.1	Formal written reports	11
3.9.2	PARENT TEACHER INTERVIEWS	11
3.9.3	Ongoing Assessment Books	11
3.9.4	PORTFOLIOS	11
4 OUR SCHOOL.....		11
4.1	SCHOOL PROFILE	12
4.2	ST BRIGID	12
4.3	OUR SCHOOL PRAYER	12
4.4	VISION & MISSION	12
4.5	HISTORY & HERITAGE	13
4.6	STAFFING FOR 2018	14
4.7	POLICIES	14
4.7.1	Behaviour Management	14
4.7.2	SunsmarT Policy	15
5 OUR COMMUNITY.....		15
5.1	SCHOOL BOARD	15
5.1.1	ROLE/OBJECTS of the School Board	15
5.1.2	Membership of the Board	15
5.2	PARENTS & FRIENDS	15
5.2.1	ROLE/OBJECTS OF THE P&F	15
5.2.2	MEMBERSHIP OF THE P&F	16
5.3	STRATEGIC PLAN GOALS	17
5.1	PARISH	18
6 CONTACT US.....		18
7 APPENDIX.....		18
7.1	APPENDIX 1. UNIFORM GUIDE & PRICE LIST	18
7.2	APPENDIX 2. ACCESSING THE CONNECTED App	18
7.3	APPENDIX 3. POSITIVE BEHAVIOUR MANAGEMENT AT ST BRIGID'S SCHOOL	18

PRINCIPALS WELCOME

At St Brigid's School, our staff are committed to each of our students and families. We understand that your child and your child's learning, health, wellbeing and happiness is of paramount importance. We are committed to giving your child the very best we can offer.

Proudly established by the Presentation Sisters in 1902, our school has a rich tradition that continues today, of providing our students with an outstanding education underpinned by Catholic values and spiritual development.

We are a Kindergarten to Year 6 primary school with 160 students. Our dedicated and committed staff recognise parents as the first educators, and foster strong **relationships and partnerships with families. Every child is important at St Brigid's**, and we walk together with our families to nurture faith-filled, engaged and successful learners.

At St Brigid's School, our students, staff and families are justifiably proud of our wonderful school. Please contact me directly with any queries or feedback about St Brigid's School.

Mr Daniel Graves
Principal

1 STUDENT HEALTH & WELLBEING

1.1 HEALTHY EATING

We encourage packed lunches and recess from home to be healthy and nutritious that will help your child's focus and energy throughout the day. Each day students (Year 1-6) have three periods to eat food:

Crunch and Sip: students are able to eat their fruit or vegetable during morning class whilst they are working. This can be a whole piece of fruit/vegetable or smaller cut up pieces in a container. Juicy fruit (stone fruit/ citrus is not suitable for this)

Recess: All students (Yr 1-6) sit in the undercover area to consume their food. When they have finished they are free to play.

Lunch: All students (Yr 1-6) sit in the undercover area to consume their food. This area is supervised and students must stay seated for the 15 minute period, this encourages healthy eating habits and provides adequate time for students to eat.

1.2 CANTEEN

Our Canteen is open on Monday, Wednesday and Friday. Students are able to purchase morning tea and lunch. Students can pay in cash or food can be ordered via an online system at website <https://sbcollie.cdfpay.org.au> (available soon)

The Canteen aims to provide our students with a variety of interesting and nutritious food in accordance with the guidelines set by the Heart Foundation and the WA Canteen Association.

A hard copy of the Canteen Menu is sent home with each family at the beginning of each term and is also available on our website.

1.3 UNIFORM

As per St Brigid's School enrolment agreement, our school has a compulsory school uniform for students. Our Uniform Committee, comprised of parents and teachers, meets as required, to provide advice and recommendations to St Brigid's Principal and Leadership Team on all aspects of the school uniform. Our Uniform Shop is entirely run by our generous parent volunteers thus keeping school uniform costs to a minimum for our families. If you would like to volunteer half an hour of your time per term to help with the uniform shop please contact the school office.

Uniform Guidelines and Price List is available on our website.

Please see Appendix 1. Uniform Guide & Price List

1.4 COUNSELLOR/CHAPLAIN:

Our school has a part-time counsellor (Thursdays) to work with families and students experiencing difficulties particularly grief, loss, friendships and dealing with change. Our counsellor provides pastoral care and support to the whole school community and is available for students, parents, family members, carers, teachers and school staff members who may wish to talk through any issues, concerns or worries. If you feel you need a little extra support for yourself or your child, or would just like to speak with someone as you try to deal with a problem or worry, please feel free to contact Mr Laurie Sutherland via the school office and arrange to come in for a confidential conversation.

1.5 SCHOOL SAFETY

For all safety concerns at school, parents should see our Health and Safety Officer (Mrs Allison Vlasich) or a member of the Leadership Team.

1.6 STUDENT SAFETY

As part of our commitment to student safety, all staff adhere to the CEWA Child Safety Framework. This Framework incorporates Mandatory Reporting training and application, ensures training for and adherence to our school Code of Conduct and mandates that in every year at school, students engage in the child protective behaviors curriculum "Keeping Safe". The developmentally appropriate and WA Curriculum linked, Keeping Safe Curriculum exceeds the required standards for schools.

1.7 ABSENCES:

Strong attendance at school is encouraged and correlates strongly with student performance, however, **If your child is unwell please keep them home.** If your child is absent, the school **MUST** be notified. A signed note is required to be submitted to the office. This can be done by completing the Online Absentee form via the CONNECTED App or submitting a written note. If you have not notified the office prior to 8.30am you will receive a text message from the school advising of an unexplained student absence.

1.7.1 COMMUNICABLE DISEASES AND HEALTH EXCLUSION PERIODS

Our school follows the WA Health Department guidelines regarding exclusion periods for children with particular medical conditions. This guide can be located on our website under Parent Information

1.7.2 STUDENTS INJURED OR SICK AT SCHOOL

All injuries and sickness requiring treatment or the child to be sent home are recorded using Student Medical Notes. If your child is injured or sick and needs to leave school you will be contacted via phone and in your absence your emergency contacts as listed on your enrolment form. Please ensure these are current and update all contacts via our front office. If an accident is of a serious nature the parent will be notified and the accident will be written up in the CCI Student Accident form and signed by the Principal.

1.7.3 STUDENTS LEAVING SCHOOL THROUGHOUT THE DAY

All students leaving the school throughout the day must be signed in and out through the front school office. Please report to the front office, collect the release form and present the form to your child's teacher.

1.8 MEDICATION

Medication that needs to be taken at school by students should be clearly labeled with their name and dosage, accompanied with a completed proforma available from the school office.

1.9 HEAD LICE AND NITS

If a teacher suspects a student has head lice, the student's parents are contacted and the student is sent home if live head lice are found. The student must not return to school until the hair has been treated and all eggs removed. All parents in the class will be notified if a member of the class (anonymous) is found with lice or nits to assist in the prevention of further cases.

2 STUDENT LEARNING

2.1 LIBRARY

Students in PP-6 are able to exchange books in our library each Tuesday during the day. As per the Booklist/Amenities List all students require a library bag to borrow books.

2.2 BUDDY CLASSES

Buddy Classes operate at our school and provide our students the opportunity to make friends with and learn with students across different grades (usually a gap of 2-3 years). Buddy classes contribute to our safe, friendly, respectful and caring environment that is so evident here at St Brigid's. Buddy Classes meet twice per term and work on different activities together with a focus on cooperation, support and friendship.

2.3 WASTE WISE SCHOOL:

Our school is an accredited Waste Wise School and we aim to minimise our impact on the environment by reducing, reusing and recycling. Our students are involved in leading the way to a sustainable future, by minimising waste and ensuring landfill is kept to a minimum. Across our school and classes our waste system includes;

organic, recycling, soft plastic recycling, compost/worm farm waste and landfill. Our student Waste Warriors support our clean environment around the school and help other students with their waste disposal.

We also have a worm farm, composting system, vegetable patch and mini orchard (under construction) that is used across our school to showcase sustainable and healthy living.

2.4 SPEECH INTERVENTION (K-2):

As part of student support offered, we provide **Speech Intervention (K-2)**. This program is conducted by Mrs Allison Vlasich who is guided and supported in her work by Ms Sue-Maree Wilks (Senior Speech Pathologist for Collie Health Service).

2.5 LEARNING EXTENSION (3-6)

Our Extension Programme's aim is to provide students with a challenging learning environment which encourages them to think, discuss and make evaluations. The program further develops each child's potential and exposes students to new learning content that they wouldn't ordinarily receive within a classroom setting. Each term program will be undertaken by a new group of middle and high achieving students who are provided opportunities to challenge themselves through constructed learning activities. Students are selected by monitoring an individuals performance and areas of interest. Participants are selected by teachers.

2.6 STUDENT LEADERSHIP:

Our Yr 6 Leadership Program is based on our belief, that "Leadership is accepting the responsibility to contribute to others and follow through on expectations." Our model incorporates the nomination and election of Head Boy, Head Girls, 3x Councillors and 3x Faction Captains. All Year 6 students are regarded as leaders and are involved in Leadership program and contributing through their involvement with our four school ministries; Pastoral, Recreation, Environmental and Engagement. Our ministries coordinate many initiatives, fund raisers and activities throughout the school each year.

2.7 HOMEWORK (YR 1-6):

Our aim is to actively involve parents and support parents as educators. Please refer to the End of Year Targets in Literacy and Numeracy provided for your child. Our aim is for our children to reach these targets and parents have an active role in supporting this at home. Parents are best placed to determine the length of time that your child should spend on learning at home, however the following may be used as a guide:

- Yr 1-3 20 mins on reading and spelling plus maths games and Apps/websites (3-4 times per week)
- Yr 4-5 30 mins on reading and spelling plus maths games and Apps/websites (3-4 times per week)
- Yr 6 45 mins plus maths games and Apps/websites (3-4 times per week)

Our Homework Guide For Teachers and Parents is available on our website under policies.

2.8 EXCURSIONS & CAMPS

Excursions occur across all years and are designed to connect students to real life learning, provide additional learning opportunities and to socially connect our students. Parents pay an excursion levy each year that is used for incursions/excursions throughout the year.

In Yr 5 and Yr 6 students attend camps. Camps are funded by parents and provide students opportunities to develop independence, and experience many learning opportunities outside the classroom. A Risk Assessment is undertaken prior to all camps and excursions as well as activities with a heightened risk on school grounds.

2.9 SCHOOL CHOIR AND LEAD SINGERS

Our St Brigid's choir is open for students from Yr 2-6 . Choir singing will be undertaken for a 30 minute period during class time on Thursday afternoons (fortnightly) from 1:30-2:00pm. The choir is non-selective and open to all interested students. Students must commit to the program for the full year and require parental permission.

In 2018, we introduce our Lead Singers program. This program aims to develop the singing skills of a selected group of Yr 4-6 students (maximum 9) who attend the choir. This program will be undertaken for a 30 minute period during class time on Thursday afternoons (fortnightly) from 1:30-2:00pm (non-choir weeks). The aim of this program is developing the confidence and singing ability of each individual in this group so they can contribute and lead school singing.

2.10 SPORTS FACTIONS

We have 3 sports factions and family groups are allocated to the same faction. New students to the school will be allocated a sports faction and this will be indicated on your Amenities when you commence at the school and prior to starting Year 1.

Edmund (Red Faction) – Represents the name of the Catholic College, St Edmund's, which was previously located on the grounds of St Brigid's. Edmund Rice was born in Ireland in 1817. He was concerned with the life of poor Irish Catholics and founded a school to educate poor boys. This became known as the Christian Brothers. Edmund Rice believed that education led to dignity and self-esteem.

Briody (Yellow Faction) – Father Patrick Briody first came to Collie in 1898 to set up a Parish the following year. He then returned in 1918 and stayed until 1944. During this time he was responsible for the erection of the original wooden church the presbytery and for the brick St Brigid's Church in 1936. He often visited people on horseback. He was an advocate for the rights of people.

Treacey (Green Faction) – Mother Angela Treacey was the first Australian born woman to enter a Presentation community in New South Wales. She was appointed Superior of Collie Convent in 1903 and with other sisters, founded the first Catholic education school in Collie. Mother Treacey was remembered by her past students for her kindness and gentle nature.

2.11 SPORT UNIFORM DAYS

Mrs Gregory takes students for sport on Fridays. Class teachers also take students out for physical activity an additional day each week. Students are to wear their sports uniform on both of these days.

2.12 PHYSICAL EDUCATION AND CARNIVALS

Each year as part of our Physical Education our school participates in a number of sports carnivals; Cross Country (Yr 1-6), Swimming (Yr 3-6) and Athletics (Yr 1-6) with Kindy and Pre-Primary joining some events. The success of our carnival days is very reliant on significant support and help from our parents and community.

2.13 SWIMMING LESSONS

Each year our Yr 1-6 students undertake swimming lessons at the Collie Pool in early Term 1. The costs of entry and lesson is paid by parents at the commencement of each year in the Amenities. Swimming Lessons are coordinated by our PE teacher.

2.14 KINDERGARTEN & PRE-PRIMARY

2.14.1 KINDERGARTEN

- The Kindergarten programme operates for **three (3) full days per week**, Monday, Wednesday and Thursday.
- There is no compulsory school uniform for Kindy. Some students wear the school sports shirt and hat.

2.14.2 PRE-PRIMARY

The school sports shirt is compulsory

- Sport factions commence in Year 1.

2.14.3 KINDERGARTEN AND PRE-PRIMARY

- Doors open at 8:45am to provide parents and children opportunity to settle, engage in the learning and communicate with teachers and staff.
- The Programs operate from 9am to 3pm. Parents are requested to stay with their child until 9am and pick their child up promptly at 3pm.
- Students who catch the bus home are taken to the office to wait for the duty teacher to help them onto the bus
- Students are able to order lunches from canteen.
- Requirements of Kindy and Pre-Primary is included in the Booklist and Amenities provided at the start of the school year

Everyday items needed in K and PP (all items must be labelled)

- School Bag- large enough to fit 2 lunch containers (recess and lunch), water bottle, spare clothes & hat
- Morning snacks- Healthy eating food is encouraged such as 1 piece of fruit /vegetable already cut.
- A drink bottle with a screw lid (water only)
- A change of clothes (in case of an accident or waterplay)
- A packed lunch or lunch order (Canteen available Mon/Wed/Fri)
- A Library bag (available from Uniform Shop) or sourced elsewhere
- Hat
- Comfortable clothes: clothes such as shorts, t-shirts, jeans and tracksuits are most appropriate. Many parents purchase the school sports uniform.
- Sandals or shoes (thongs are not acceptable)

3 PARENT INFORMATION

3.1 BELL TIMES

8.15am	Students (1-6) can arrive and remain seated in undercover area
8:30am	(Bell) Classrooms (1-6) open. Students can play outside.
8:45am	K/PP rooms open. Parents are encouraged to stay until 9am.
8.50am	(Bell) Yr1-6 commence. Morning assembly on Mon and Fri.
9:00am	K/PP commence
10:50am	(Bell) Recess.
11.20am	(Bell) Classes resume.
12.50pm	Lunch.
1:05pm	Students dismissed to play.
1.30pm	Lunch ends.
3.00pm	Kindy and Pre-Primary finish.
3.10pm	Years 1-6 finish.

3.2 SMOKE FREE ZONE

The school is a smoke free zone. No smoking inside school grounds.

3.3 DOG FREE ZONE

The school is a dog free zone. No dogs allowed inside the school grounds. Dogs can be shown for student news with permission of the teacher.

3.4 ASSEMBLIES

On Mondays and Fridays there is a morning assembly at 8.50am in the undercover area. Our student leaders will coordinate these assemblies.

3.5 PARENT INVOLVEMENT

Parents are invited to actively participate in their child's education at St. Brigid's School Collie. Assemblies, Liturgies, Performing Arts, Sports, Parent Interviews, Workshops and Information Evenings take place regularly across the year. Good schools become great through the work of many!

At St. Brigid's parents can volunteer to be involved in the following areas of school life:

- The St Brigid's School Board
- Parents & Friends Association
- Mothers and 3yr old playgroup
- Classroom Rosters
- Canteen Roster
- Excursion helper

- Bus Driving
- Help at Carnivals etc

3.6 PARENT ENGAGEMENT AND COMMUNICATION

3.6.1 PARENT INFORMATION EVENING

(held early term 1) provides information on the school and class learning for the year ahead

3.6.2 SCHOOL COMMUNITY MEETING

(held annually) provides information on school budget and performance as well as reports from the Principal, the School Board and the Parents and Friends Association.

3.6.3 BECOME INVOLVED

Parents are strongly encouraged to get involved in the life of the school and contribute through the Board, P&F, Canteen, Uniform Shop, Classrooms, Bus Driving, Camps, Excursions, Requests for help throughout the year and Carnivals.

3.6.4 FACEBOOK

Is used to showcase our school and the life of our school and students. As per our Facebook Policy – parental permission is required to allow student images on our Facebook page.

3.6.5 NEWSLETTERS

Produced fortnightly keep parents and our community informed of all the happenings of our school. Newsletters are produced fortnightly and sent home via email. The newsletter is also available via the Schools Connected App (see *Appendix 2*) and website www.stbrigidscolle.wa.edu.au.

If you would like a hard copy sent home with your child please advise the School Office.

3.6.6 WEBSITE AND FAMILY HANDBOOK

Provides information about our school and our procedures and policies.

3.6.7 SEQTA TEXT MESSAGING

Provides reminders, requests and last minute information to parents.

3.6.8 LIVE SCHOOL CALENDAR

Provides up to date information on the school calendar for the year ahead to assist your planning. This is available Live on Connected App and our Website

3.6.9 CONNECTED

Our new Integrated Mobile App simplifies access to our calendar, newsletters and absentees: <http://q-r.to/baixCA>

3.7 ASSEMBLIES

Student Assemblies: On Mondays and Fridays there is a morning assembly at 8.50am in the undercover area. Our student leaders coordinate these assemblies.
Family Assemblies: Each year every class will present an item at a Family Assembly. There will 3 Family Assemblies each (PP – 6) term in term 2 and 3. Merit Awards are handed out at each assembly and parents will be notified if their child is receiving an award.

3.8 FAMILY HOLIDAYS

We encourage all families to take family holidays during school holidays. If your child does not attend periods of school due to holidays, we encourage students to engage in new cultures, learn, explore, read-read-read, try new experiences, use learning Apps, spend lots of time talking and communicating as a family and keep a travel journal (as appropriate). We are unable to provide set tasks or curriculum for families.

3.9 STUDENT PROGRESS

As “First Educators” we recognise the important role of parents as partners in the education of our students. Parents are always encouraged to make regular appointments with their teacher to discuss their child’s learning and development. Structured ways that provide feedback to parents on their child’s progress include:

3.9.1 FORMAL WRITTEN REPORTS

Are sent home at the conclusion of Semester One and Semester Two. The efforts of students should be recognised and celebrated by parents and the grading of a “C” indicates that your child has achieved what is expected at that year level. This is a vastly different understanding of a “C” grade from years gone by when it was regarded by many as poor performance.

3.9.2 PARENT TEACHER INTERVIEWS

(Compulsory) at the end of Term 1. Parents are also encouraged to make an appointment with your teacher in Semester 2.

3.9.3 ONGOING ASSESSMENT BOOKS

(Yr 1-6) are sent home twice per term at the end of Week 5 and end of Week 9 and provide parents with samples of work, learning and assessments of your child.

3.9.4 PORTFOLIOS

(Kindy and Pre-Primary) are sent home at the end of each term and provide samples of learning and progress over the term.

4 OUR SCHOOL

4.1 SCHOOL PROFILE

St Brigid's School, Collie is a Catholic primary school catering for students from Kindergarten to Year 6. Our school is one of five primary schools situated in the town of Collie, approximately 200km south of Perth and 50km east of Bunbury. Our mission is to provide the students of Collie and its surrounds with the very best educational program underpinned by Christian values and spiritual development. Our school has an enrolment of approximately 155 students and our classes are structured flexibly to allow for differing enrolment cohorts. Our Kindergarten, Pre-Primary and Year 1 are straight classes and our other year groups are currently educated in composite classes. Our school values; Service, Respect, Kindness and Learning shape the expectations of our conduct and all our relationships within our school. We have a strong focus on contemporary education and creating an environment and programs that develop 21st century competencies in our students. Our dedicated and committed staff recognise parents as the first educators, and foster strong relationships and partnerships with families. Every child is important at St Brigid's, and we walk together with our families to nurture faith-filled, engaged and successful learners.

4.2 ST BRIGID

St Brigid of Ireland is also known as St Brigid of Kildare. When St Brigid was young, she decided to become a nun and that she wanted to spend her life working for God by looking after poor, sick and elderly people. She began by building a convent to help many people around Ireland. Young girls came to St Brigid's Convent to learn to read and write. St Brigid also cared for the sick and gave what she had to the poor. St Brigid wove a cross from rushes to teach people of the love and life of Jesus. This cross is seen on the St Brigid's crest. St Brigid is one of Ireland's most loved saints and her feast day is celebrated on February 1st, which originally marked the first day of spring in Ireland. St Brigid's Day is celebrated each year at our school.

4.3 OUR SCHOOL PRAYER

GOD LEADS

By Sr Marion Beard (Principal 1984 – 1991, Teacher 2006 – 2010)

Lord, we pray for your guiding hand to be over our school St. Brigid's.
Bless us all with your love and help us to become more like you.
Help us with our school work and to understand the meaning of love and
friendship.
Keep us loyal to God, our School, our family and our friends.
Amen.

4.4 VISION & MISSION

OUR MISSION (PURPOSE):

To provide the students of Collie and the surrounding areas with the very best educational program, underpinned by Christian values and spiritual development.

OUR VISION (FUTURE):

Inspired by Jesus, we walk together with our families to nurture faith filled, engaged and successful learners.

OUR GOALS:

We Walk Together!

We recognise and celebrate the uniqueness of each child and nurture and support each child's wellbeing and self-worth.

Positive relationships are at the heart of what we do, characterised by respect, empathy, tolerance and understanding.

Our school is a place of welcome, connection and friendship, where all are encouraged to contribute and participate in our learning community.

We are Successful Learners!

We strive to nurture resilient, optimistic and self-directed learners who develop habits and mindsets to achieve.

Supporting, challenging and motivating our students to become adaptable and flexible learners so they realise their full potential.

Our school empowers our students with a balanced and holistic education, that develops the intellectual, spiritual, creative, emotional, physical and social domains.

We are the Hands and Hearts of Jesus!

We foster a vibrant faith community in partnership with our parish, that is grounded in Jesus' vision of love, justice and compassion.

Using our talents and abilities to be agents of positive change and for the goodness of others and our environment.

Reaching out to our school and broader community to make the name of Jesus known and loved.

We are Committed to Improvement!

We use evidence informed pedagogy that is supported with targeted professional learning and guided by student data analysis.

All contributing to a professional culture that is collaborative, distributed and vibrant, and continually focussed on improving outcomes for students.

Continually striving to elevate student achievement and maximising our impact on student performance, outcomes and wellbeing.

4.5 HISTORY & HERITAGE

St Brigid's enjoys a long, proud and rich history and connection with our founding order- the Presentation Sisters who established our school in 1902.

St Brigid's Primary School was opened in 1902 by the Presentation Sisters at the request of Bishop Gibney and the fledgling Catholic Community. From 1902 to 1955 St Brigid's catered for both boys and girls from infants [Year 1] to leaving [Year 12].

Prior to the establishment of a senior school in Collie the sisters taught students in Years 11 and 12. In addition to the day school, a night school was established for adults of any age who wished to be trained for various trades and professions. In 1955 (after the completion of St Edmund's College), boys completed their early schooling at St Brigid's (Year 1- Year 3) and were enrolled at St Edmund's College from Year 4 onwards, while the girls remained at St Brigid's School.

In 1994, St Brigid's School amalgamated with St Edmunds College to form Collie Catholic College on two campuses- St. Brigid's Campus (catering for primary girls and boys) and St Edmund's Campus (catering for high school girls and boys).

At the end of the 2000 school year, due to low enrolments, the school was returned to a primary school (including Year 7 students). In January 2003, the school was officially renamed St Brigid's School and was relocated to its current site in North Collie in October of the same year. St Brigid's School continues to provide our students with an outstanding educational program underpinned by Catholic values and spiritual development.

4.6 STAFFING FOR 2018

Mr Daniel Graves	Principal
Mrs Marcia Collins	Assistant Principal, Yr 2/3, 3 Year Olds
Ms Zoe Furler	Assistant Principal, Yr 4/5
Mrs Sonya Mumme	Administration
Mrs Lara Davidson	Administration
Mrs Hayley Digney	Kindergarten
Mrs Teresa Harker	Teacher Aide – Kindergarten/Library
Mrs Dionne Blaney-Murphy	Pre-Primary
Mrs Leah Vallesi	Teacher Aide – Pre Primary
Mrs Natalie Gregory	Physical Education/Science
Mrs Chis Harnby	Art/Drama
Mrs Renae Shea	Year 1
Mrs Chelsea Roney	Year 1, Extension
Mrs Allison Vlasich	Teacher Aide
Mrs Gail Bertolini	Teacher Aide
Mrs Renae Mumme	Teacher Aide
Mrs Carissa Hunter	Teacher Aide
Mrs Sam Cheng	Teacher Aide
Mrs Leanne Prince	Yr 2/3
Ms Emily Grieves	Yr 2/3
Mr David Sarre	Yr 4/5, IT
Mrs Clare Crapella	Yr 5/6
Mrs Kerry Higgins	Canteen
Ms Deanne Lawrence	Grounds
Mrs Glenys Swan	Cleaner
Mrs Margaret Swan	Cleaner
Ms Shannon Black	Cleaner (Term 1)

4.7 POLICIES

4.7.1 BEHAVIOUR MANAGEMENT

At St Brigid's we have 3 expected behaviours that we believe make our school a safe, respectful, friendly and positive place to be and to learn.

Respect Yourself

Respect Others

Respect Property

For more information on Behaviour Management:

Please see Appendix 3. Positive Behaviour Management at Saint Brigid's School.

4.7.2 **SUNSMART POLICY**

Australia has the highest rate of skin cancer in the world. Overexposure to the sun during childhood and adolescent is an important contributing factor to the development of skin cancer later in life. As students are at school during times of peak ultraviolet (UV) radiation, schools can play a major role in creating a supportive environment that minimises exposure and encourages sun protective behaviours.

Refer to the school website to read the full SunSmart Policy.

5 OUR COMMUNITY

5.1 SCHOOL BOARD

The School Board has a critical role in the development and functioning of our school. Parents are encouraged to nominate for School Board positions as vacancies arise to ensure the school is well supported and resourced to fulfil its Vision and Mission.

5.1.1 **ROLE/OBJECTS OF THE SCHOOL BOARD**

The general role of the School Board is to plan for the present and future operation of St Brigid's School and help the school fulfil its educational responsibilities in accordance with the policies and practices prescribed by Catholic Education Western Australia.

5.1.2 **MEMBERSHIP OF THE BOARD**

Members of the school nominate and are elected for a period of 2 years. For further details please see the Principal or the Board Chair. The full Board Constitution is available on our school website.

5.2 PARENTS & FRIENDS

The Parent's & Friends Association work closely with the school to enhance the life of the school community.

Through regular educational, social and fundraising functions the Parent's and Friends Association bring parents together to support their child's school and to get to know each other.

Meetings are held on Thursday evenings in Week 2 and 8 of each Term in the Staff Room at 7.30pm.

5.2.1 **ROLE/OBJECTS OF THE P&F**

The general role of the P&F is to strive to build tangible and lasting relationships between parents, families, St Brigid's Parish and St Brigid's School. It aims to encourage parental and family participation in the life of the school and support parents. It aims to work to provide financial resources to support the school, teachers and students.

5.2.2 **MEMBERSHIP OF THE P&F**

All St Brigid's parents (and carers) who support the work and objectives of the P&F are regarded as members of the P&F. The full draft P&F Constitution is available on our school website. Members of the P&F Executive are nominated and are elected for a period of 12 months. A minimum of 4 Executive Positions (President, Vice President, Secretary and Treasurer) are required to operate a P&F.

5.3 STRATEGIC PLAN GOALS

St Brigid's Strategic Plan Goals (2017-2019)

LEARNING	ENGAGEMENT	ACCOUNTABILITY	DISCIPLESHP
<p>Improve Literacy and Numeracy outcomes across our school</p>	<p>Increase parental engagement and partnership in education and the life of the school</p>	<p>Broadening our enrolment base aiming for Enrolment Growth of 5% per year</p>	<p>Bring students and families into a deep relationship with Jesus</p>
<p>Develop highly skilled and equipped teachers and assistant teachers</p>	<p>Develop and uphold a clear and strong school identity with our parents, students and staff</p>	<p>Collaboratively develop clear and aligned plans across our school</p>	<p>Build a strong partnership with our parish</p>
<p>Provide a safe and engaging learning environment for our students</p>	<p>Engage with and invite participation with the broader community</p>	<p>Establish effective financial management systems and structures to enhance school effectiveness and sustainability</p>	<p>Develop in our students a thirst for Social Justice</p>
		<p>Transform our classrooms and school into modern learning spaces, equipped for 21st century education.</p>	<p>Increase awareness of and build relationships with Collie Indigenous Community</p>

5.1 PARISH

St Brigid's Church
13 Medic Street, Collie 6225
Phone: 9734 2183
Email: collieparish@westnet.com.au

Parish Priest

Fr. Nic Lim

Mass Times

Vigil Mass, 6.00pm
Sunday Mass, 10.00am
Reconciliation/Confession, Saturday 5.00pm
Bible Study, Tuesdays 7.00pm, Parish Hall
Holy Hour, Fridays 3.00 -4.00pm, Church

6 CONTACT US

Address: 205 Prinsep Street COLLIE WA 6226
Telephone: (08) 9734 1097
Fax: (08) 9734 3011
Email: admin@stbrigidscollie.wa.edu.au
Website: www.stbrigidscollie.wa.edu.au
Facebook: <https://www.facebook.com/St-Brigids-School-Collie-486435978035577>

Principal: Mr Daniel Graves
Assistant Principals: Marcia Collins and Zoe Furler
Administration: Sonya Mumme and Lara Davidson

7 APPENDIX

7.1 APPENDIX 1. UNIFORM GUIDE & PRICE LIST

7.2 APPENDIX 2. ACCESSING THE CONNECTED APP

7.3 APPENDIX 3. POSITIVE BEHAVIOUR MANAGEMENT AT ST BRIGID'S SCHOOL

St Brigid's School Uniform Guide & Prices

School Uniform (Boys and Girls) All Year

Black (leather look) school shoes- Lace up or velcro	*
School Hat	\$13.00

GIRLS SUMMER		GIRLS WINTER	
Summer Dress	\$60.00	Green Box Pleat Skirt <u>OR</u> Grey Pants (Female Cut)	\$60.00 TBC
		White Short Sleeve <u>OR</u> L/Sleeve Shirt (until sold) SPECIAL	\$25.00 \$15.00
Green Jumper	\$55.00	Green Jumper	\$55.00
		Tie	\$12.00
White Socks * <u>OR</u> Black Tights	\$5.00 *	White Socks * <u>OR</u> Black Tights	\$5.00 *

BOYS SUMMER		BOYS WINTER	
Grey Shorts	\$25.00	Grey Pants	\$30.00
Grey Short Sleeve Shirt	\$25.00	Grey Short Sleeve Shirt <u>OR</u> Grey L/ Sleeve Shirt (until sold) SPECIAL	\$25.00 \$15.00
Green Jumper	\$55.00	Green Jumper	\$55.00
		Tie	\$12.00
Grey Socks *	\$5.00	Grey Socks*	\$5.00

Sports Uniform (Boys and Girls) All Year

Tracksuit Top	\$35.00		
Tracksuit Pants	\$25.00		
Green/Gold Sports Shirt (Campus Spirit) -until sold out	\$20.00		
Green/Gold Sports Shirt (Permapleat)	\$30.00		
Runners/Joggers -mainly white or black (no coloured laces or skate shoes)	*		
White Socks *	\$ 5.00		
BOYS	GIRLS		
Green Sports Shorts	\$23.00	Green Sports Shorts <u>OR</u> Green Sports Skirt	\$23.00 \$22.00

Kindy & Pre-Primary

- Kindy have no compulsory uniform.
- Pre-Primary students require the school sports shirt

Short Sleeve Green Sports Polo (until sold out) SPECIAL	\$15.00
Long Sleeve Green Sports Polo (until sold out) SPECIAL	\$20.00
Green/Gold Sports Shirt- (as per Yr 1-6 -new for 2017)	\$25.00

Optional Items

Grey 3 Pack*	\$12.00	Chair Bags*	\$ 8.00
White 3 Pack*	\$12.00	Library Bags *	\$ 8.00
Beanies	\$15.00	Scarves	\$15.00
Little Saints Polo 3YO- SPECIAL Until Sold Out	\$15.00	Bloomers	\$7.00
Faction Sports Shirt (New in 2017) Can be worn at Carnivals and Friday Sport- See Factions below	\$25.00	Green Skorts (Kindy and PP only)	\$20.00
Tracey (Green)		Edmund (Red)	
Briody (Gold)			

*Purchase at Uniform Shop or other



Accessing the **CONNECTED** App for St Brigid's, Collie



1. Download the App



Simply follow the link... <http://q-r.to/baixCA>



2. Allow Notifications

For Apple or iOS devices you'll be asked if you would like to Allow Push Notifications or Not ... click "Allow" or "OK".



3. Subscribe to St Brigid's, Collie

Be greeted with the Search page. Simply start typing the name of the School "St Brigid's, Collie". When the name appears simply click on it and the app will open.

CONGRATULATIONS!

You can now receive critical real time information when you really need to and to where you really need it – straight to your smartphone or tablet.



Positive Behaviour Management

At St Brigid's we have 3 expected behaviours that we believe make our school a safe, friendly and positive place to be and to learn.

How do we demonstrate these expected behaviours?

Respect Yourself	Respect Others	Respect Property
We respond to the bell and are on time	We walk on hard surfaces	We look after our uniform and class items
We wear our hats outside	We play tackle-free sport	We put our bags on the rack after the bell
We play the right way in the right play zone	We use quiet voices when eating	We return borrowed sports gear
We wear our uniform with pride	We accept and welcome others	We put our rubbish in the bin
We try our best in all we do	We are safe with our hands and feet	We look after our school grounds
We have a positive "Can Do!" attitude	We listen to and follow instructions	We use our pens and scissors correctly
We are responsible for our learning	We are polite and use manners	We eat sitting down in the undercover area
	We speak positively to others	

Play Zones

- Senior Basketball Court for 4-6 students only. Junior Basketball Rings for Yr 1-3 only. These areas are for court sports only (Basketball, Netball, Four Square, Skipping)
- Classroom Verandah's, the Undercover Area and the Playground are "Safe Ball Free Zones".
- Soccer, Football and all ball sports are always played on the oval and students are welcome to play in mixed age groups in a safe and respectful way

Eating Plan

- Morning Tea: Students eat all food seated in the undercover area, place rubbish in correct bin and head out to their play area when finished
- Lunch: Students eat all food (including canteen and ~~icy~~ icy-poles etc) seated in the undercover area and are dismissed by the teachers after the bell. Rubbish is placed in the correct bin under the direction of the teacher.

When Expectations Are Not Met

When school expectations are not met the Duty Teacher will have a "Time Out Talk" with the student. This involves the student walking with the teacher (for a length determined by age and action) while the teacher reinforces the reason for the rule and why we believe it is important. The Leadership Team will be contacted if further support or action is required.